



Utility Committee Meeting

AGENDA

September 6, 2016

I. CALL TO ORDER

II. MATTERS BEFORE COMMITTEE

1. [ECG Presentation - John Giles and Darrell Ingram](#)
2. [Discussion - City Hall Signage](#)
3. [Discussion - Water Fountain Repair](#)
4. [August 30, 2016 Utility Committee Minutes](#)

III. ADJOURN



Utility Committee Meeting

AGENDA

September 6, 2016

Item:

ECG Presentation - John Giles and Darrell Ingram

Department:

Additional Information:

Financial Impact:

Budgeted Item:

Recommendation / Request:

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download



Utility Committee Meeting

AGENDA

September 6, 2016

Item:

Discussion - City Hall Signage

Department:

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 [City Hall Signage](#)



CITY OF MONROE GEORGIA

SUBJECT: Discussion City Hall Signage

DATE SUBMITTED: 8/31/16

DIVISION: N/A

AUTHORIZED BY: Brian Thompson

AGENDA DATE REQUESTED: 9/6/16

TYPE:

CONTACT PERSON: Brian Thompson

DEPARTMENT: N/A

- Council
 Committee
 Administrator

MOTION/RECOMMENDATION:

Staff recommends performing all site work in 2016. This will close the Hwy 11 employee entrance, extend irrigation, extend electric, and plant grass. This work can be performed under staff spending limits.

Include the cost of signage in the 2017 budget.

BACKGROUND:

Council has requested that staff investigate the possibility of improving the signage in front of City Hall.

ATTACHMENTS:

1. None
 - 2.
 - 3.
 - 4.
-

REVIEWED BY (INITIALS):

Legal: N/A
 Finance: N/A
 Purchasing: N/A
 Other: N/A

USER DEPT.: N/A

SUBMITTED BY:


 City Administrator

ADVERTISED:

Date:
 Paper:
 Not Required

COSTS:

FISCAL YEAR: 2016

BUDGET CODE: N/A

AFFECTED PARTIES: Notified N/R

COUNCIL ACTION:

- Approved
 Approved w/Conditions
 Denied
 Continued to:

FUNDING SOURCE:

- Capital Improvement
 Operating Expense
 Grant
 Loan
 Other



Utility Committee Meeting

AGENDA

September 6, 2016

Item:

Discussion - Water Fountain Repair

Department:

Additional Information:

Financial Impact:

Budgeted Item:

Recommendation / Request:

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 [Fountain Repair](#)



CITY OF MONROE GEORGIA

SUBJECT: Repair Water Fountain	DATE SUBMITTED: 9/1/2016	DIVISION: N/A
AUTHORIZED BY: Rodney Middlebrooks	AGENDA DATE REQUESTED: 9/1/2016	TYPE:
CONTACT PERSON: Rodney Middlebrooks	DEPARTMENT: City Hall	<input checked="" type="checkbox"/> Council
		<input type="checkbox"/> Committee
		<input type="checkbox"/> Administrator

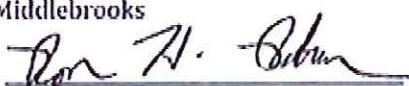
MOTION/RECOMMENDATION: Discussion/Approval to hire Legacy Electrical Services in the amount of \$10,528.39. Staff will seal vault in the amount \$1,000. Total repair cost of \$11,528.39

BACKGROUND: Due to flooding inside water fountain vault, the control panel was damaged and requires replacement. Staff will need to remove two trees at the rear of vault along the front of City Hall. The tree roots have grown into the rear of the vault at the control panel location. I spoke with tree specialist about removing trees so that they could be replanted but due to closeness to building isn't possible. Once trees are removed, staff will clean and completely seal the outside of vault to prevent future water damage.

Bids sought from Legacy Electrical Services, Peters Electric and Bonds Electric. Bonds Electric was a no-bid.

ATTACHMENTS:

1. Legacy Electrical Services
 2. Peters Electric
 - 3.
 - 4.
- None

<p>REVIEWED BY (INITIALS): Legal: Finance: Purchasing: Other:</p> <p>USER DEPT.: N/A</p> <p>SUBMITTED BY: Rodney Middlebrooks  City Administrator</p>	<p>ADVERTISED: Date: Paper: <input checked="" type="checkbox"/> Not Required</p> <p>COSTS: \$11,528.39</p> <p>FISCAL YEAR: 2016</p> <p>BUDGET CODE:</p> <p>AFFECTED PARTIES: <input type="checkbox"/> Notified <input type="checkbox"/> N/R</p>	<p>COUNCIL ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <input type="checkbox"/> Continued to:</p> <p>FUNDING SOURCE: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating Expense <input type="checkbox"/> Grant <input type="checkbox"/> Loan <input type="checkbox"/> Other</p> <p style="text-align: right;">Item # 3</p>
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Legacy Electrical Services, Inc.
 2421 Lance Ct., Ste. C
 Loganville, GA 30052
 (470) 545-2130



ESTIMATE

ADDRESS

City of Monroe
 215 N. Broad St.
 Monroe, GA 30655

ESTIMATE # 2112

DATE 08/08/2016

PROJECT

Water Fountain

DESCRIPTION	QTY	AMOUNT
Labor & material for the following electrical services: - Remove the existing control panel and J-Box due to water damage - Provide and install a new control panel , J-Box and anemometer for wind control - Estimate does not include any repair work on the exterior of the vault that may result from dirt excavation by others - Estimate assumes all existing conductors/raceways to the fountain are in good working condition.		10,528.39

This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started.

TOTAL

\$10,528.39

Accepted By

Accepted Date



Item # 3



Item # 3



Item # 3



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August 30, 2016 Utility Committee Minutes

Department:

Additional Information:

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Budgeted Item:

Recommendation / Request:

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 [8/30/16 Utility Minutes](#)

August 30, 2016

215 North Broad Street

8:30 A.M.

Utilities Committee Members Present:

Nathan Little, Chair
 Myoshia Crawford
 Larry Bradley
 Nathan Purvis

Staff Present:

Greg Thompson
 Ron Rabun
 Debbie Kirk
 Norman Garrett
 Logan Propes
 Rodney Middlebrooks
 Sadie Krawczyk

I. CALL TO ORDER – Chairman Nathan Little

To approve the agenda as presented.

*Motion by Bradley, seconded by Purvis.
 Passed Unanimously.*

II. MATTERS BEFORE COMMITTEE

1. SR11 / 78 Gas Transmission Main

The Committee discussed whether or not to seek engineering services for guidance in the idea of relocating the gas take station.

The Committee's consensus was to send out an RFP to approximately three engineers to explore costs and alternatives of whether or not to relocate a new gas take station north of the bridge along Charlotte Rowell Boulevard, including costs for acquiring the land, removing the pipe from the bridge, and boring under Highway 78. The staff will report back to the committee after the results have been analyzed.

No Action.

2. Charlotte Rowell Road Utilities Project

The committee discussed the City's policy regarding the installation of utilities along Charlotte Rowell Boulevard. Currently, there is no water or sewer along the parkway. The City's policy specifies that the installation of water and sewer is the sole responsibility of the developer(s).

Consensus by the committee was to abide by the City policy, therefore, not setting a precedent.

No Action.

3. Reliant Homes Sewer Project

The committee discussed the previous agreement between the City and Reliant Homes regarding construction of a sewer pump station and force main to serve Grand Haven subdivision. The City had agreed to provide \$975,000 in sewer credits for the build out of the station and force main. To date, Reliant Homes has not signed the agreement. **Item # 4**

The committee discussed whether or not this agreement is in conflict with our current policy.

The committee recommends to Council to continue negotiation with Reliant Homes, with the current contract amount stand as approved by the City Council at this point, with a time limit of sixty (60) days to renegotiate and allow Reliant Homes to provide any additional information.

*Motion by Bradley, seconded by Purvis.
Passed Unanimously.*

4. County Wholesale Water Supply Contract

The committee discussed the current wholesale water supply contract with Walton County.

The current water supply contract with Walton County dated July 10, 2012 will expire 12/31/2017. The City is currently selling water at a loss but there are provisions in the contract to raise the per/1000 gallon charge during the initial term or any extension by providing 120 days written notice to the County prior to such increase. The County would then have 30 days of its receipt to notify the City of its intent to terminate the agreement. The current contract allows the County to purchase up to 7.5 million gallons per month at the rate of \$1.70/1000 gallons. If the County should take over 7.5 million gallons during the month, the County shall pay \$2.50/1000 gallons. The City's cost to produce and pump 1,000 gallons of water to the County is \$1.95/1000 gallons.

Consensus was to proceed to negotiate with Walton County to consider adjusting the contract to allow the County to purchase up to 7.5 million gallons per month at the rate of \$1.95/1000 gallons. If the County should take over 7.5 million gallons during the month, lower the rate for the County to pay \$2.35/1000 gallons.

No Action.

5. Milledge Avenue Utilities Project

The committee discussed the water/sewer main installation along Milledge Avenue for the proposed development along Davis Street, which is located in the core of the downtown. The committee noted that based on the City's current policy, the developer is responsible for extending any utilities to the property as well as inside the development.

Council Member Bradley recommended approving a policy governing the utility installation for infill residential development of a core area in the city not served with utilities.

After further discussion, the committee suggested staff draft a policy in order to promote infill housing within the core area of the city for single family, low and moderate income housing and bring back for review.

No Action.

III. ADJOURN

*Motion by Bradley, seconded by Purvis.
Passed Unanimously.*

Item # 4