

The Mayor and Council met for a called meeting.

Those Present:	Greg Thompson	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Denise Dixon	Council Member
	Nathan Purvis	Council Member
	Larry Bradley	Council Member
	Rita Scott	Council Member
	Nathan Little	Council Member
	Jimmy Richardson	Council Member
	Matthew Chancey	City Administrator

Staff Present: Danny Smith, Jeremiah Still, Keith Glass, David Jahns, Chris Bailey, Brian Thompson, Patrick Kelly

Visitors: Sadie Krawczyk, Beverly Harrison, Peter Dean, Elizabeth Dean, Michael Reese

I. CALL TO ORDER – GREG THOMPSON

1. Roll Call

Mayor Thompson noted that all Council Members were present. There was a quorum.

II. DEPARTMENT REPORTS

1. November Monthly Reports

The Department heads presented the monthly reports.

III. COMMITTEE INFORMATION

1. Finance

a. Asset Inventory Policy

City Administrator Matthew Chancey stated the intent of the policy regarding asset inventory to be for accountability. He explained the policy sets the guidelines for accountability of assets. The main focus being on small and attractive assets, for example cell phones, ipads, and laptops. There will be a small inventory system used to track all the assets which come in after purchase.

The committee recommends to Council approval of the Asset Inventory Policy.

*Motion by Malcom, seconded by Bradley.
Passed Unanimously*

b. Approval – Seasonal Reconnection Service / Meter Fee

City Administrator Matthew Chancey discussed some of the concerns from seasonal residents in regard to the base rate of utilities. The problem being paying a base amount for each month the customer is not staying in the residence. The suggestion is to change the seasonal reconnection service fee from \$200, which entails removing the meter, to \$40 and simply put a lock on the meter instead of removing it.

The committee recommends approval of the seasonal reconnection service fees to Council.

*Motion by Bradley, seconded by Little.
Passed Unanimously.*

2. Airport

No Items Scheduled.

3. Public Works

a. Discussion / Approval – Tires for John Deere Loader

Mr. Danny Smith discussed the purchase of tires for the loader at the Transfer Station, which is a budgeted item. He stated the lowest quote to be from SETCO, for the amount of \$29,364.00.

The committee recommends to Council the purchase of the tires for the loader at the Transfer Station, from SETCO, for the amount of \$29,364.00.

*Motion by Scott, seconded by Richardson.
Passed Unanimously.*

4. Utilities**a. Water Rate Study**

City Administrator Matthew Chancey discussed Stevenson & Palmer Engineering doing a study of the rates for the City's water system from a third party standpoint. They will perform an analysis and evaluation of the rates to determine actual revenues versus expenses. Their proposal is for an amount not to exceed \$7,500.00.

The committee recommends approval of the water rate study by Stevenson & Palmer Engineering, with the amount not to exceed \$7,500.00 to Council.

*Motion by Bradley, seconded by Dixon.
Passed Unanimously.*

b. Approval – Drainage Repair on Pine Circle

Mr. Chris Bailey discussed prior storm water drainage issues at the residence of 400 Pine Circle. He stated the storm drain has been relocated recently and the property has been graded to create proper runoff of water. The structure is in need of repair due to the damage from the initial drainage design. The lowest quote for the repair and anchoring procedures came from AquaGuard Foundation Solutions for the amount of \$9,010.75.

The committee recommends to Council approval for AquaGuard Foundation Solutions for repair of residence on Pine Circle for the amount of \$9,010.75.

*Motion by Dixon, seconded by Purvis.
Passed Unanimously.*

5. Public Safety

No Items Scheduled.

6. Economic Development

Economic Development Specialist Sadie Krawczyk gave an update. She stated that Georgia was named number one by both the Site Selection Magazine, for Best Business Environment, and by the International Economic Development Council, for Best in Class. The first questions have been completed on the My Future Monroe site. She also discussed the Boost Monroe Project as a small business incentive. The lights will come on in downtown November 7th and there will be an art walk that evening. On November 16th there will be a presentation of Monroe Then and Now at City Hall. The Project Road Share for the cycling route will have the ribbon cutting on November 18th.

IV. ITEMS OF DISCUSSION**1. Upcoming Public Hearings****a. Conditional Use – 208 South Broad Street****b. Variance for Sign – 815 East Spring Street****2. Application – Beer & Wine Package Sales – Short Stop****3. Addendum to Schedule of Fees – Code Department****4. Resolution – Spot Basis Slum and Blight**

There was a general discussion on the above item. There was no action taken.

V. ADJOURN

*Motion by Richardson, seconded by Purvis.
Passed Unanimously.*


MAYOR
CITY CLERK