

The Mayor and Council met for a called meeting.

Those Present:

Greg Thompson
Wayne Adcock
Myoshia Crawford
Larry Bradley
Norman Garrett
Nathan Little
Jimmy Richardson
Debbie Kirk

Mayor
Vice-Mayor
Council Member
Council Member
Council Member
Council Member
Council Member
City Clerk

Absent:

Lee Malcom
Nathan Purvis

Council Member
Council Member

Staff Present:

Danny Smith, Jeremiah Still, Bill Owens, R.V. Watts, Logan Propes, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors:

Natalie Geehr, Johnny Reiner, Barbara Reiner, Brian Krawczyk, Sadie Krawczyk, Sharon Swanepoel, Chris Bailey, Beverly Harrison, Patrice Broughton, Larry Fussell, Brittney Fitzpatrick

I. CALL TO ORDER – GREG THOMPSON

1. Roll Call

Mayor Thompson noted that Council Member Nathan Purvis and Council Member Lee Malcom were absent. There was a quorum.

II. DEPARTMENT REPORTS

1. April Monthly Reports

The Department heads presented the monthly reports.

III. COMMITTEE INFORMATION

1. Finance

No Items Scheduled.

2. Airport

a. March 9, 2016 Airport Commission Minutes

The minutes are for informational purposes only.

No Action.

Mr. Larry Fussell gave an update. He explained 1,758 gallons of fuel have been sold, so they are down to approximately 1,500 gallons left in the tank.

b. Approval – Automated Weather Observing System

Mr. Chris Bailey requested approval for purchase and installation of the AWOS system from Vaisala Incorporated. He explained the overall cost to be \$119,694.00. The City will be responsible for 5% of the cost, with 5% being State Funded, and 90% being Federally Funded. The City’s portion of the cost will be \$5,984.70.

The committee recommends approval of the purchase and installation of the AWOS system for the amount of \$5,984.70 to Council.

Motion by Adcock, seconded by Richardson.
Passed Unanimously.

c. Acceptance of Airport Layout Plan

Mr. Chris Bailey discussed the request for approval of the Airport Layout Plan Update from Barge, Waggoner, Sumner & Cannon. He explained it will be a continuing plan that can grow and change; it will be updated as needed. Mr. Bailey is requesting approval for the ALP to be signed and submitted to the Georgia Department of Transportation for their approval. The City will be responsible for 5% of the total project cost, with 5% being State Funded, and 90% being Federally Funded.

The committee recommends to Council approval of signing and submitting the ALP Update to GDOT.

*Motion by Adcock, seconded by Garrett.
Passed Unanimously.*

d. Approval – Construction Contracts

Mr. Chris Bailey requested approval of the contracts from Georgia Department of Transportation. He explained the requested amount of \$25,630.36 to be a total combined expense from the AWOS system, security fencing, fuel farm, ALP and DBE plans. The total of \$25,630.36 is the City's portion which will allow for \$350,710.00 worth of growth in the Airport. Mr. Bailey explained that signing the contracts with GDOT allows the City to start being reimbursed for expensed funds.

The committee recommends approval of signing the construction contracts with GDOT to Council.

*Motion by Adcock, seconded by Richardson.
Passed Unanimously.*

e. Approval – Airport Consultant

Mr. Chris Bailey discussed the consultant selection process, which must take place every five years in order to continue receiving grant funds. He stated Barge, Waggoner, Sumner & Cannon to be the most qualified from the applicants. Therefore, the request is to sign a five year contract with Barge, Waggoner, Sumner & Cannon as consultants for the airport.

The committee recommends to Council to retain Barge, Waggoner, Sumner & Cannon as the Airport Consultants.

*Motion by Adcock, seconded by Garrett.
Passed Unanimously.*

Mr. Danny Smith reminded everyone that the Great American Cleanup is scheduled for April 18th through 22nd. He stated there will be a special event scheduled as a closeout on Saturday. There will be a community clean up competition this year. He explained the Transfer Station normally does not open on Saturdays, but will be open on the 23rd for this event.

Mr. Brian Krawczyk explained the competition will be held on Saturday, April 23rd in conjunction with the Great American Clean up Week. He stated that the Transfer Station will be open that day for the event. The competition will be for any team, organization, or church that would like to participate. It will be held from 9:00 until 12:00. The team that collects the most weight in trash will receive a \$250 donation to their organization or group, and the team with the most spirit will receive \$100 in Downtown Dollars. Grace Monroe will be providing hotdogs and chips for the participants at noon.

3. Public Works

a. Approval – Purchase of Vehicle

Mr. Jeremiah Still requested the purchase of a truck for the new right-of-way crew, which will be starting in May. He explained this to be a CIP budgeted item which will be funded through SPLOST Funds. He is requesting to purchase a 2016 Ford F-150 from Courtesy Ford, the lowest bidder for the amount of \$28,630.00.

The committee recommends to purchase the truck from Courtesy Ford for the amount of \$28,630.00 to Council.

*Motion by Richardson, seconded by Adcock.
Passed Unanimously.*

4. Utilities

a. Approval – Purchase of Transformer

Mr. Brian Thompson discussed the purchase of a pad mount transformer for stock. He explained the transformer currently in stock will be used at the old hospital facility. This purchase will be to replace that item in inventory, should one get damaged or failure should occur. There is an eight to ten week lead time when orders are placed which would mean no power for the customer during that time. He is requesting to purchase the pad mount transformer from Gresco, the lowest bidder, for the amount of \$16,825.00.

The committee recommends to Council to purchase the transformer from Gresco for the amount of \$16,825.00.

*Motion by Bradley, seconded by Crawford.
Passed Unanimously.*

5. Public Safety

No Items Scheduled.

6. Economic Development

Economic Development Specialist Sadie Krawczyk gave an update. She discussed the participation in the Georgia Initiative for Community Housing Team; the cleanup day event will be the first project to engage the community. The team is meeting monthly and is working on their branding and mission statement. She explained that the Community Home Investment Program Grant application has been submitted to DCA. She stated the new planters located downtown will be connected to the current sprinkler system. There is also a project and partnership with MEAG for some screening vegetation in Childers Park around the substation. She explained that Monroe won two awards at the Georgia Downtown Conference. There will be a special presentation next week to Steve and Susan Brown for receiving the Volunteer of the Year Award. Monroe also won the Excellence in Promotions Award for events downtown and for the Community Event Grant Program.

IV. ITEMS OF DISCUSSION

1. Upcoming Public Hearings

- a. Rezone – 1035 East Spring Street
 - b. Rezone / Annexation – 0 Coggins Road
 - c. Rezone / Annexation – 0 Michael Etchison Road
2. Application – Spirituous Liquors and Beer & Wine On-Premise Consumption – Salamandras
3. Appointment – Historic Preservation Commission
4. Approval – 2016 Concert Series Contracts for DDA

There was a general discussion on the above item. There was no action taken.

V. ITEMS REQUIRING ACTION

1. Resolution – CDBG / Redevelopment Fund Grant – Monroe Livery Stable

To authorize Mayor to sign resolution and execute all necessary forms.

*Motion by Bradley, seconded by Garrett.
Passed Unanimously.*

2. Approval – DVR Box Pricing

Mr. Brian Thompson clarified why this transition had to take place. The transfer to a mostly digital system was due to contractual requirements by our programming. It required more channels to be added than the City had space for in the system. Therefore, the only option is to compress the system. He explained that when Comcast and Charter converted, they required all televisions have some type of box, and all the boxes have a charge associated with them. All of their customers have to pay a fee for these boxes every month. Mr. Thompson stated that they were trying to keep the customers from paying monthly box fees, but they underestimated how many older televisions were still being used. He explained that the programming being used inside the boxes covers the majority of the cost for the boxes. He has negotiated with the company that makes the boxes and they have agreed to remove the programming stream from inside. This adjustment in the boxes will allow customers to acquire that programming as well as an interactive preview guide and the DVR service. He is requesting approval for the DVR digital converter box without additional programming for a \$10 charge per month for customers without a QAM tuner. The customer can have the box for a two week trial period. They can return it back to the City if they don't want to keep it, as long as the box is not damaged.

Council Member Larry Bradley asked Mr. Thompson to explain again what the DVR without programming means.

Mr. Brian Thompson explained that with the digital service everything above channel 200 is extra programming, which is approximately fifty more channels. There is an upcharge to the customer for these additional channels. The \$10 per month charge will be to cover the cost, maintenance, and support for the product, since the customer will not be paying for any additional channels that would cover the cost of the box.

Council Member Norman Garrett stated that the situation needed to be looked into further for customers who can't afford to buy new televisions or the extra charge each month.

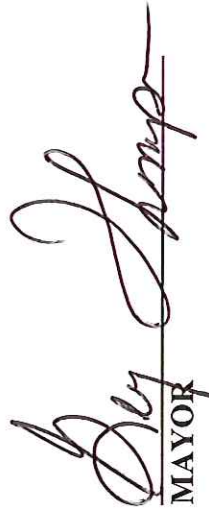
Mr. Brian Thompson explained the free boxes to be the only ones that he can get and they don't work with the analog version of the system. He explained that they are still looking for a cheaper solution.

To approve the pricing structure of \$10 per month for a DVR digital converter box without additional programming.

*Motion by Little, seconded by Bradley.
Passed Unanimously.*

VI. ADJOURN

*Motion by Richardson, seconded by Adcock.
Passed Unanimously.*


MAYOR


CITY CLERK