

The Mayor and Council met for their regular meeting.

Those Present:	Greg Thompson	Mayor
	Wayne Adcock	Vice-Mayor
	Myoshia Crawford	Council Member
	Nathan Purvis	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	Jimmy Richardson	Council Member
	Ron Rabun	Interim City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney
Those Absent:	Lee Malcom	Council Member
Staff Present:	Danny Smith, Jeremiah Still, Keith Glass, Logan Propes, Rodney Middlebrooks, Brian Thompson, Patrick Kelley	
Visitors:	Sharon Swanepoel, Brittney Fitzpatrick, Adam Fraley, Beverly Harrison, Chris Bailey, Patrice Broughton	

I. CALL TO ORDER – GREG THOMPSON

1. Invocation

Mayor Thompson gave the invocation.

2. Roll Call

Mayor Thompson noted that Council Member Lee Malcorn was absent. There was a quorum.

3. Approval of Agenda

To approve the agenda as presented.

Motion by Adcock, seconded by Little.
Passed Unanimously

4. Approval of Consent Agenda

- a. May 3, 2016 Council Minutes
- b. May 10, 2016 Council Minutes
- c. May 3, 2016 Executive Session Minutes
- d. May 10, 2016 Executive Session Minutes
- e. May 11, 2016 Airport Commission Minutes
- f. May 17, 2016 Planning Commission Minutes

To approve the consent agenda as presented.

Motion by Little, seconded by Adcock.
Passed Unanimously

II. PUBLIC FORUM

1. Public Comments

No one signed up for public comments.

2. Public Hearing

a. Zoning Variance – 116 Walton Street

Code Enforcement Officer Patrick Kelley presented the request for a zoning variance. The request is to build an open air carport on the existing slab. It will be replacing the original garage which has been gone for a while. The variance would reduce the setback from 5 feet to approximately 2.5 feet from the property line. The Planning Commission and the Code Department recommend approval after having discussed the matter with the adjacent neighbor

on the affected property line. Mr. Kelley explained that the neighbor does not have any reservations concerning the variance.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Thompson declared that portion of the meeting closed.

To approve the variance, reducing the minimum setback requirement.

*Motion by Purvis, seconded by Little.
Passed Unanimously.*

III. NEW BUSINESS

1. June Monthly Department Reports

The Department heads presented the monthly reports.

No Action.

2. FY2015 Audited Financial Statements (CAFR)

Mr. Adam Fraley, with Mauldin & Jenkins, presented highlights from the FY2015 Audit. Mr. Fraley discussed the Annual Audit Agenda, stating the audit went smoothly. He explained that they rendered an unmodified audit report, meaning a clean opinion of the audit for the year ending December 31, 2015. He stated that Mr. Propes and his team should be commended for having a single audit report with no findings, which is significant. Mr. Fraley also commended the City of Monroe for the preparing and reporting of the CAFR at such a high standard.

To accept the FY2015 Audit findings.

*Motion by Adcock, seconded by Richardson.
Passed Unanimously.*

3. Discussion / Approval -- Repair of Water Fountain at City Hall

Mr. Rodney Middlebrooks stated the fountain has been down for several months, because the enclosure that holds the controls flooded. He explained this to be the second or third time which this has happened due to the controls being in the ground. He stated it to have been a poor design, because all of the drainage from the roof goes directly into the enclosure. The electrician who has worked on the problem previously has recommended moving the controls inside the building as a solution to the problem. The quote amount for moving the electrical system into the basement is \$14,576.70.

Mr. Logan Propes explained that there are no outside repair funds budgeted for City Hall. He stated this to be an unexpected item. He explained the only options for funding would be to draw from the fund balance or try to find small amounts of money throughout various line items in the general fund. He stated that he doesn't feel it should be a water or utility issue even though Mr. Middlebrooks is the one trying to handle the problem. The funding should come from the general fund in his opinion.

Council Member Norman Garrett questioned how often there are problems with the fountain. He stated that he believes the fountain costs more than it is worth and there should be a sign put in place of the fountain. He thinks a sign telling what is going on in Monroe with the dates and times of events would be a better solution than throwing money in the ground for the fountain. Mr. Garrett stated he wanted to get the consensus of the Council on how they feel about doing away with the water fountain since it has no benefit as far as a financial gain.

Council Member Nathan Little stated that he believes Mr. Middlebrooks is talking about a total redesign. So assuming this would be a correct fix, there should not be a yearly outlay of significant money if it is fixed.

Mr. Middlebrooks clarified that information to be correct, with the redesign of the system it should fix the continuing problem with the controls and the water issue.

Council Member Nathan Purvis questioned the cost of having it fixed as it is currently designed.

Mr. Middlebrooks explained that it was not priced that way with the current quote, but he believes it to have been approximately \$8,500 to replace all of the parts the last time.

Council Member Little stated he thinks it adds a lot to the look of the City, this building, and the overall downtown scape. He suggested the possibility of getting a whole new fountain.

Council Member Larry Bradley stated he really likes the fountain when it works and thinks it adds to the look of the building.

Council Member Jimmy Richardson stated he would like to see the space used for a sign. He believes that City Hall needs some type of exposure on Broad Street so people know where City Hall is located.

There was discussion between Council Members on possible scenarios for fixing the problem and what they would like to see accomplished. There was also discussion concerning the possible costs that would be associated with the different solutions.

Mayor Greg Thompson explained that he recently purchased an electronic digital sign and the cost will range between fifteen and twenty thousand dollars at a minimum.

Council Member Little stated that the City Codes are against those types of signs.

City Attorney Paul Rosenthal clarified that in July of last year the City passed a pretty stringent sign ordinance expressly prohibiting those types of signs. The City's current sign ordinance does not allow copy changing signs except for very limited circumstances.

Council Member Nathan Purvis questioned adding some type of lettering to the water fountain, possibly fixing the fountain and then lighting it up with some lettering.

Council Member Richardson suggested something similar to the front of the Fire Department.

Council Member Bradley questioned whether Brian and Rodney thought this would work.

Mr. Brian Thompson explained that from an electrical standpoint moving the electronics inside the building would keep water from intruding which would be less trouble.

Council Member Little stated that perhaps that particular fountain was not the best choice in the beginning and the installation was an even worse choice. He questioned the possibility of checking with other places that have fountains to see the cost associated with theirs and if they have problems.

Mr. Middlebrooks stated that maybe it is old technology and it would be better to have the whole thing rehabbed. The entire fountain could be changed including the lighting and adding letters.

To table for Rodney Middlebrooks, Brian Thompson, and Logan Probes to get more information on repairs and replacement.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

4. Discussion – Reliant Homes Telecom Project

Mr. Brian Thompson discussed the request from Reliant Homes to provide telecommunications and internet services to their new project on Michael Etchison Road. He explained that they would like to provide fiber to the homes in the project as an amenity. The charges for the services would then be tied in with their Homeowners' Association dues. It is setup to be a three year project, adding one hundred homes each year. This would give Reliant Homes the ability to market the benefit, and the City would have guaranteed customers and revenue from the project. Mr. Thompson explained he wanted input from Council before moving forward with the process of developing a business plan. He explained that he will bring it back to Council with more information as it progresses.

No Action.

5. Discussion – DOCSIS 3 Project

Mr. Brian Thompson discussed increasing the capacity to the City's CATV system. He explained that DOCSIS 3 allows double, triple, or quadruple bandwidth capacity to the customer. The engineers suggest the City replace the Cable Modem Terminating System (CMTS) with another system, working side by side during the replacement process. They would then be able to move mode by mode over to the new CMTS. This would allow for the increased downstream capacity to the customer. Mr. Thompson explained he will bring the bids back for approval in August. This will be for IP Services such as phone and internet, it will not help the cable television services.

No Action.

6. Approval – ECG Budget

Mr. Brian Thompson discussed the FY2017 Preliminary Budget for Electric Cities of Georgia. He explained that the amount he will be submitting to ECG will be \$74,429.50. He discussed the many services that ECG provides to the Electric Department including distribution engineering, education, training, aggregated services, legislative, and economic development.

Council Member Larry Bradley requested having ECG come a couple times a year to give a presentation to Council and staff.

To approve the Electric Cities of Georgia FY2017 Preliminary Budget confirming the City of Monroe's requested hosted services.

*Motion by Little, seconded by Purvis.
Passed Unanimously.*

7. Purchase – Cellebrite Universal Forensic Extraction Device

Chief Keith Glass discussed the quote and agreement with Cellebrite. He explained that the Universal Forensic Extraction Device is an investigative device that retrieves information from cell phones. There is a five year agreement, and the \$4,800.00 cost each year will come from condemned assets.

To approve the Cellebrite purchase and agreement.

*Motion by Richardson, seconded by Purvis.
Passed Unanimously.*

8. Approval – Out of State Travel

Chief Keith Glass requested approval to send the School Resource Officer to Orlando, Florida to attend the 2016 National School Safety Conference in July. The cost is split with Walton County Board of Education, with the City's portion being approximately \$1,250.00.

To approve the out of state training for the 2016 National School Safety Conference.

*Motion by Bradley, seconded by Richardson.
Passed Unanimously.*

9. Approval – Supply Hose Purchase

Chief Keith Glass requested to purchase supply and attack hoses for the Fire Department. He explained that FEMA Grant funding will pay for \$13,352.00. The City's portion of the cost will be \$667.60 which will come from the General Fund.

To approve the purchase of the supply hose.

*Motion by Richardson, seconded by Adcock.
Passed Unanimously.*

10. Resolution – MGAG Voting Delegate

To approve the resolution as presented.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

11. Resolution – MEAG Voting Delegate

To approve the resolution as presented.

*Motion by Little, seconded by Purvis.
Passed Unanimously.*

12. Resolution – MEAG Competitive Trust Beneficiary

To approve the resolution as presented.

*Motion by Bradley, seconded by Little.
Passed Unanimously.*

13. Resolution – ECG Voting Delegate

To approve the resolution as presented.

*Motion by Little, seconded by Richardson.
Passed Unanimously.*

Mayor Thompson welcomed Mr. Ron Rabun to the City of Monroe as the Interim City Administrator.

Mr. Rabun thanked Mayor Thompson and Members of the Council for bringing him to Monroe. He stated that he has been touring the different departments and enjoying his time with the City.

IV. ADJOURN TO EXECUTIVE SESSION

*Motion by Richardson, seconded by Bradley.
Passed Unanimously.*

RETURN TO REGULAR SESSION

To allow Rodney Middlebrooks to negotiate a salary increase for Doug Samples for an amount not to exceed the budgeted salary funds available.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

Chief Keith Glass to receive an annual increase of \$7,800.00, R.V. Watts receive an annual increase of \$5,850.00, and Marsha Queen receive an annual increase of \$3,900.00, all effective July 1, 2016.

*Motion by Bradley, seconded by Little.
Voting yes were Bradley, Little, Purvis,
Adcock, Richardson.
Voting no were Garrett, Crawford.
Motion Passed 5-2.*

To instruct Chief Keith Glass, Ron Rabun, and Logan Propes to review the job descriptions and requirements of the captain positions at the Fire Department and review salary ranges for FY2017 based upon that information.

*Motion by Bradley, seconded by Purvis.
Voting yes were Bradley, Purvis, Little,
Adcock, Richardson.
Voting no were Garrett, Crawford.
Motion Passed 5-2.*

V. ADJOURN

*Motion by Little, seconded by Adcock.
Passed Unanimously.*


MAYOR


CITY CLERK

MAYOR AND COUNCIL MEETING

JUNE 7, 2016

1675
6:00 P.M.

The Mayor and Council met for an Executive Session.

Those Present:	Greg Thompson	Mayor
	Wayne Adcock	Vice-Mayor
	Myoshia Crawford	Council Member
	Nathan Purvis	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	Jimmy Richardson	Council Member
	Ron Rabun	Interim City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney

Those Absent:	Lee Malcom	Council Member
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Staff Present:	Rodney Middlebrooks, Keith Glass, Logan Propes
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I. Approval of Agenda

II. Personnel Issue(s)

Personnel matters were discussed, including attorney-client discussions.

To allow Rodney Middlebrooks to negotiate a salary increase for Doug Samples for an amount not to exceed the budgeted salary funds available.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

Chief Keith Glass to receive an annual increase of \$7,800.00, R.V. Watts receive an annual increase of \$5,850.00, and Marsha Queen receive an annual increase of \$3,900.00, all effective July 1, 2016.

*Motion by Bradley, seconded by Little.
Voting yes were Bradley, Little, Purvis,
Adcock, Richardson.
Voting no were Garrett, Crawford.
Motion Passed 5-2.*

To instruct Chief Keith Glass, Ron Rabun, and Logan Propes to review the job descriptions and requirements of the captain positions at the Fire Department and review salary ranges for FY2017 based upon that information.

*Motion by Bradley, seconded by Purvis.
Voting yes were Bradley, Purvis, Little,
Adcock, Richardson.
Voting no were Garrett, Crawford.
Motion Passed 5-2.*

III. Adjourn to Regular Session

*Motion by Richardson, seconded by Adcock.
Passed Unanimously.*


MAYOR


CITY CLERK