

The Mayor and Council met for a called meeting.

Those Present:	Greg Thompson	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Nathan Purvis	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	Jimmy Richardson	Council Member
	Ron Rabun	Interim City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

Staff Present: Danny Smith, Jeremiah Still, Keith Glass, Logan Propes, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sadie Krawczyk, Sharon Swanepoel, Beverly Harrison, Chris Bailey, Larry Fussell, Cy Nunnally, Rodney Etheridge

I. CALL TO ORDER – GREG THOMPSON

1. Roll Call

Mayor Thompson noted that all Council Members were present. There was a quorum.

II. DEPARTMENT REPORTS

1. December Monthly Reports

The Department Heads presented the monthly reports.

III. COMMITTEE INFORMATION

1. Finance

No Items Scheduled.

2. Airport

a. November 16, 2016 Airport Commission Minutes

The minutes are for informational purposes only.

No Action.

Mr. Larry Fussell gave an update. He reported on the November Airport Commission Meeting. He explained that they have been working on a number of projects. The fuel farm continues to generate good sales and positive comments. The conflicts concerning the precision approach indicator light and the approach path have been resolved and now wait on FAA for final approval. The automated weather observation system is also waiting on FAA. Mr. Fussell explained that the Airport Commission voted unanimously on the lowest cost option for the Airport Layout Plan. He explained that they learned at the Georgia Airport Association Conference that discretionary grants for income producing opportunities will not be funded in 2017. Mr. Fussell explained that a motion was brought and unanimously approved by the Commission to bring before Council a proposal to search out funding for Airport Hangars.

Mr. Rodney Etheridge gave a handout highlighting an overview of the motion to build hangars. He stated fuel sales and hangar rentals to be the only revenue sources for the Monroe Airport; larger airports have different revenue sources. He explained that the hangar situation at Monroe has been looked at for several years. Mr. Etheridge discussed the waiting list for hangars, and stated hangars have been needed for a long time. He discussed other airports, such as the Winder Airport, and their facilities. He also discussed the number of airplanes owned by people within Walton County, what types of planes they own, and where those planes are kept.

b. Approval – FBO Building Insulation Repair

Mr. Chris Bailey presented the request to replace the insulation on the upper third of the walls and ceiling of the FBO building. He explained the current insulation to be falling from the walls and ceiling. There is currently a balance of \$12,034.84 remaining from the \$25,000 budgeted for Airport repairs. Mr. Bailey explained there were only two bids returned. GCS Spray Foam Insulation was the lowest bidder at a cost of \$15,500.00. This product comes with a lifetime warranty. He explained that it would help to get the repairs completed prior to Mr. Cy Nunnally opening Fair Weather Flights Aircraft & Maintenance & Management on January 1, 2017.

The committee recommends to Council approval of GCS Spray Foam Insulation to replace the insulation in the FBO building at a cost of \$15,500.00.

*Motion by Purvis, seconded by Garrett.
Passed Unanimously.*

c. Approval – Airport Layout Plan

Mr. Chris Bailey discussed the recommendation from the Commission for acceptance and approval of the chosen Airport Layout Plan (ALP). He explained that if the ALP is accepted, the City will use those guidelines going forward for development at the airport. The ALP is the core detail of all applications with the Georgia Department of Transportation and FAA. The current cost to achieve the scope of building and development based on this plan is \$1,750,000 to the City, as it is funded with potential grants awarded to the City through state and federal grant applications. This chosen ALP leaves room for future expansion to encompass the needs of the Airport as it continues to grow. He stated essentially the request is for approval of the ALP and CIP as approved by the Airport Commission.

Interim City Administrator Ron Rabun noted that safety improvements would be done first.

The committee recommends to Council approval of the ALP and CIP as recommended by the Airport Commission.

*Motion by Richardson, seconded by Adcock.
Passed Unanimously.*

d. Discussion – Airport Hangar Project

Council Member Nathan Purvis stated that the Airport Committee wanted the subject of building hangars opened for discussion to allow moving forward with exploring financing options.

Mr. Chris Bailey explained that staff has taken the recommendation from the Airport Commission to explore the potential loan options. Loans from USDA have been looked into, but will not be available until local loans have been denied by two banks. The Department of Transportation has also expressed building hangars to be a low priority. He discussed the letters of interest which the City sent to everyone on the waiting list. They have been slow to commit; currently, only six of the thirty-three have responded. Mr. Bailey also discussed the expenses and possible amounts involved with building the T-Hangars.

Mr. Purvis stated that some of the Airport Commission have gotten costs estimated to be a lot lower than the City's numbers, but nobody wants a debate tonight. He stated that the six commitments are great, but he feels there to be a much greater demand. Mr. Purvis explained that after the meeting last month, some of the members of the Airport Commission felt that they had hit a road block. They wanted the discussion opened up so it could be explored further.

Interim City Administrator Ron Rabun explained that the commitment letters to be the beginning, when the information is collected it would be brought back to Council for their review. The budget has just been completed for 2017, but the building of hangars was not included within that budget. He stated that if the money were borrowed outside of the budget cycle, there would need to be a budget amendment. Mr. Rabun suggested seeing about the market and bringing the information back in January.

Mr. Purvis requested for Mr. Propes to find out what some of the local banks would be able to do for the project.

Council and staff further discussed the revenue of the hangar rentals and property taxes as well as the project costs and possible funding for the project.

Council Member Norman Garrett encouraged getting help from Walton County and the surrounding cities, instead of it only being a City of Monroe project.

Mr. Rodney Etheridge expressed the frustration over the last two years of trying to get the hangar project done.

Council Member Purvis stated the consensus is to move forward with exploring funding options for hangar space.

Mayor Thompson thanked the Airport Committee and the Airport Commission, and asked them to understand that things move along as fast as possible.

No Action.

3. Public Works

No Items Scheduled.

4. Utilities

a. Approval – Rehab of Primaries 3 and 4 at Wastewater Treatment Plant

Mr. Rodney Middlebrooks discussed the repairs of primaries three and four. He explained there to be only two suppliers in Georgia. He is requesting to purchase the replacement chains from Templeton & Associated (Amwell), the lowest bidder, for the amount of \$18,900.00. He explained that staff would install the replacement chains.

The Committee recommends to Council the purchase of replacement chains for wastewater primaries #3 and #4 from Amwell for the amount of \$18,900.00 for the City to install.

*Motion by Bradley, seconded by Purvis.
Passed Unanimously.*

b. Approval – Internal Gutter Repair at Water Treatment Plant

Mr. Rodney Middlebrooks presented the request for Horizon Roofing to replace the internal gutter system at the Water Treatment Plant. He explained that the City has made numerous repairs to the system, due to the design being bad. The gutter funnels the water from the roof into another gutter located behind the exterior wall. The gutter material is made of a membrane fabric that has deteriorated due to outside elements. He explained this to be a Capital Improvement Project. He is requesting approval for Horizon Roofing, the lowest bidder, to replace the internal gutter system for the amount of \$11,877.00.

The committee recommends approval of Horizon Roofing replacing the internal gutter system at the Water Treatment Plant for the amount of \$11,877.00 to Council.

*Motion by Purvis, seconded by Bradley.
Passed Unanimously.*

c. Purchase – Takeuchi Excavator for Sewer Department

Mr. Rodney Middlebrooks requested to purchase a Takeuchi TB260R Excavator for the amount of \$66,400.00 from Perimeter Takeuchi, the lowest bidder. The excavator will be used by the Sewer Collection Department. He explained that earlier in the year approximately \$49,000 was received from GovDeals for the sale of surplus and used equipment. He would like to use that money towards the purchase of the excavator, and the remaining cost of approximately \$17,400.00 being funded from the 2016 CIP Funds.

The committee recommends to Council the excavator purchase from Perimeter Takeuchi for the total amount of \$66,400.00 with \$49,000 from surplus proceeds and the balance from CIP.

*Motion by Bradley, seconded by Purvis.
Passed Unanimously.*

d. Purchase – Fiber for Charlotte Rowell Parkway

Mr. Brian Thompson presented the request to purchase 27,000 feet of fiber for Charlotte Rowell Parkway. He explained that the power line has been completed and this will provide the attachments required to begin the fiber loop on the north side of town. This will provide communication services to this commercial area and to the Walton County Board of Education. He stated the lowest quote to be from Gresco for the amount of \$27,540.00.

The committee recommends approval of the fiber purchase from Gresco for the amount of \$27,540.00 to Council.

*Motion by Purvis, seconded by Crawford.
Passed Unanimously.*

5. Public Safety

No Items Scheduled.

6. Economic Development

Economic Development Specialist Sadie Krawczyk gave an update. She stated that the Christmas Parade will be Thursday night, and will be the largest ever event for Monroe. She explained that she has been getting a lot of calls concerning large development interests.

IV. ITEMS OF DISCUSSION**1. Upcoming Public Hearings**

- a. Conditional Use – 1031 Charlotte Rowell Boulevard
- b. Conditional Use – 1420 East Church Street
2. Appointments (3) – Downtown Development Authority
3. Adopt – 2017 Council Meeting Schedule

There was a general discussion on the above items. There was no action taken.

V. ITEMS REQUIRING ACTION**1. Public Hearing****a. 2017 Budget All Funds**

The Mayor declared the meeting open for the purpose of public input.

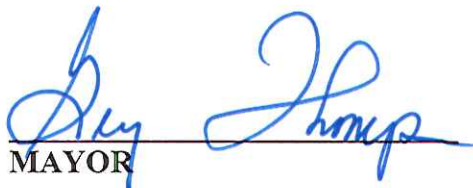
There were no public comments; Mayor Thompson declared that portion of the meeting closed.

VI. ADJOURN TO EXECUTIVE SESSION

*Motion by Purvis, seconded by Malcom.
Passed Unanimously.*

VII. ADJOURN

*Motion by Bradley, seconded by Crawford.
Passed Unanimously.*


MAYOR


CITY CLERK

The Mayor and Council met for an Executive Session.

Those Present:

Greg Thompson
 Wayne Adcock
 Lee Malcom
 Myoshia Crawford
 Nathan Purvis
 Larry Bradley
 Norman Garrett
 Nathan Little
 Jimmy Richardson
 Ron Rabun
 Debbie Kirk
 Paul Rosenthal

Mayor
 Vice-Mayor
 Council Member
 Council Member
 Council Member
 Council Member
 Council Member
 Council Member
 Council Member
 Interim City Administrator
 City Clerk
 City Attorney

I. Approval of Agenda

II. Personnel Issue (s)

1. Personnel

Personnel matters were discussed, including attorney-client discussions.

III. Adjourn to Regular Session

*Motion by Malcom, seconded by Adcock.
Passed Unanimously.*



 MAYOR



 CITY CLERK