

The Mayor and Council met for a called meeting.

|                |                  |                |
|----------------|------------------|----------------|
| Those Present: | Greg Thompson    | Mayor          |
|                | Wayne Adcock     | Vice-Mayor     |
|                | Lee Malcom       | Council Member |
|                | Myoshia Crawford | Council Member |
|                | Larry Bradley    | Council Member |
|                | Norman Garrett   | Council Member |
|                | Nathan Little    | Council Member |
|                | Jimmy Richardson | Council Member |
|                | Debbie Kirk      | City Clerk     |
|                | Paul Rosenthal   | City Attorney  |

Staff Present: Danny Smith, Jeremiah Still, Keith Glass, Chris Bailey, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sadie Krawczyk, Beverly Harrison, Beth Thompson, R.V. Watts, John Howard, Leon Boyce, Lidia Garrett, Bob Carr, Ross Bradley, Mark Hayes, Jim Wilson

Mayor Thompson requested a moment of silence for the Las Vegas victims.

## **I. CALL TO ORDER – GREG THOMPSON**

### **1. Roll Call**

Mayor Thompson noted that all Council Members were present. There was a quorum.

*City Administrator Logan Propes was present via phone call.*

## **II. DEPARTMENT REPORTS**

### **1. October Monthly Reports**

The Department Heads presented the monthly reports.

## **III. COMMITTEE INFORMATION**

### **1. Finance**

#### **a. Purchase – Tyler Technologies Financial Software**

Mr. Chris Bailey discussed the request to purchase financial software from Tyler Technologies. He explained that there were six submissions received from the RFP. After evaluating the submissions, three of the companies were interviewed. Two of those three sites were visited, with Tyler Technologies being the recommendation. The price for the software replacement is \$300,617.00, and will have a twelve to fifteen month implementation process.

Council Member Larry Bradley questioned whether Tyler Technologies gives the same counter capabilities as BS&A Software for General Financials and Human Resources.

Mr. Bailey answered that both of the systems are equivalent to each other.

City Administrator Logan Propes explained that Tyler Technologies is one of the largest government software companies in the Country, and have lots of other software users within the state. Therefore, it has been thoroughly tested by other municipalities.

The committee recommends the procurement of financial software from Tyler Technologies for \$300,617.00 to Council.

*Motion by Malcom, seconded by Little.  
Passed Unanimously.*

**2. Airport**

No Items Scheduled.

**3. Public Works****a. Approval – West Spring Street Streetscape Construction Contract**

Mr. Chris Bailey explained that bids were received for the West Spring Street Streetscape Construction Project. The project will be approximately 1.544 miles long connecting downtown to the Paradise Shoppes along the north end of West Spring Street. He stated that the low bid came from CMES, Inc. for \$2,368,916.40, contingent upon execution of subsequent change orders for the base bid and alternate bids. He noted that the total base construction bid is \$1,593,170.90; total alternate paver bid is \$267,903.00; total tree planting bid is \$58,560.00; and the City's total estimated cost for lighting is \$449,282.50. The total estimated cost of the construction contract after the change orders is \$1,938,916.40.

Council Member Larry Bradley questioned the timeline for completion.

Council Member Norman Garrett questioned the lighting.

Council Member Lee Malcom questioned the original quantity of lights.

City Administrator Logan Propes explained the project would get started right away if approved, and weather permitting the project should be completed in less than a year. The lighting will be done in-house by the Electric Department. There will be a total of 62 lights installed, rather than the original quantity of 136.

Mr. Brian Thompson stated that more lights could be added at a later time, but he does not believe that any more will be required.

The committee recommends to Council to approve the low bid construction contract with CMES, Inc., in the amount of \$2,368,916.40, contingent upon the execution of subsequent change orders for the base bid and alternate bids.

*Motion by Adcock, seconded by Bradley.  
Passed Unanimously.*

**b. Purchase – 2018 Kenworth Truck with Hoist**

Mr. Danny Smith requested approval to purchase a 2018 Kenworth Truck with a Galbreath Roll-Off Hoist from Carolina Environmental Systems, for the amount of \$158,049.00. The purchase uses the National Joint Powers Alliance bidding guidelines. He stated that it will replace a 1990 Ford L8000 Roll-Off Truck which is inoperable. The truck is used to provide and maintain collection and disposal needs for residential and commercial customers, all City Departments, storm cleanup, and community special events. The City is currently using a rental unit from Premier Trucking for \$6,300 per month.

Council and staff discussed year models, prices, and contracting the services.

The committee recommends the purchase of the 2018 Kenworth Truck with a Galbreath Roll-Off Hoist from Carolina Environmental Systems for the amount of \$158,049.00 to Council.

*Motion by Adcock, seconded by Richardson.  
Passed Unanimously.*

**4. Utilities****a. Purchase – Gas Materials for Estates at Dean Hill Farms**

Mr. Rodney Middlebrooks requested to purchase the materials for the natural gas system expansion along Dean Hill Road. He explained that Rodney McCart, with Alcovy Builders, has requested for the City to provide gas services to 11 lots in The Estates at Dean Hill Farms. The developer has signed a contract for the City to provide gas services to the lots. All of the homes will have a gas water heater and a gas furnace which will be the principal heating source. The third gas appliance could either be a gas grill, gas logs, gas range, gas clothes dryer, gas lights, or an additional gas water heater. Mr. Middlebrooks explained that the expansion will also connect the main lines along Monroe-Jersey Road and Alcovy Mountain Road, which will provide

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system improvements, such as pressure. He is requesting to purchase the materials from Consolidated Pipe & Supply for the amount of \$26,900.95.

The committee recommends to Council the purchase of gas materials from Consolidated Pipe & Supply for the amount of \$26,900.95.

*Motion by Bradley, seconded by Little.  
Passed Unanimously.*

**b. Approval – 2016 CDBG Grant Construction Bid Award for 5<sup>th</sup> & 6<sup>th</sup> Streets Project**

Mr. Rodney Middlebrooks stated that bids for the 5<sup>th</sup> and 6<sup>th</sup> Streets CDBG utility rehabilitation were opened on September 20<sup>th</sup>. The project will include water, sewer, storm water, curb, gutter, and paving of the roads. The low bid of \$1,649,923.00 came from The Dickerson Group. He explained that in order to make the project financially feasible, change orders were initiated and agreed upon for a new total of \$1,141,188.00. This new total allows City crews to work alongside the contractor laying water lines while they perform the major sewer upgrades. The low bid for construction was \$1,649,923.00, the change order deductions were \$508,735.00, making the total low bid with change orders \$1,141,188.00.

The committee recommends approval of the low bid construction contract from The Dickerson Group, Inc., in the amount of \$1,649,923.00 and approve the subsequent change order bid total of \$1,141,188.00 to Council.

*Motion by Bradley, seconded by Little.  
Passed Unanimously.*

**c. Approval – Internet Packages**

Mr. Brian Thompson discussed the potential internet package structure. He explained that the new CMTS has been installed and fully integrated into the CATV system. The higher data speeds have been implemented to all packages to monitor the system impact. The system capacity stayed within normal range, and the total system backhaul increased less than expected. Due to those results, he recommended approval of the proposed packages, which adds a sixth tier. Mr. Thompson explained there will be no price increases to any of the existing packages. He stated that the new tier of high speed internet is now available at very competitive pricing.

The committee recommends to Council to approve the new internet package structure as presented.

*Motion by Bradley, seconded by Little.  
Passed Unanimously.*

**d. Approval – Pollock Subdivision Electrical System Rebuild**

Mr. Brian Thompson explained that the electrical lines at the Pollock Subdivision need to be rebuilt. This rehabilitation will improve overall system wide reliability and efficiency. The total amount of \$199,415.20 includes material and labor for the rehabilitation. He is requesting to purchase the materials from Irby for \$31,289.20, the poles from Ace Pole Company for \$10,728.00, the right-of-way clearing from ECG for \$10,000.00, and the labor installation from Over and Under Contractors for \$147,398.00. He stated the project total is approximately \$100,000.00 less than the CIP budgeted amount.

The committee recommends approval of materials and labor as presented for the rebuild of the Pollock subdivision electrical system for the total amount of \$199,415.20 to Council.

*Motion by Bradley, seconded by Little.  
Passed Unanimously.*

**5. Public Safety**

**a. Approval – Walton County School SRO Program Agreement for Foothills Charter**

City Administrator Logan Propes discussed the intergovernmental agreement with Walton County Board of Education to provide school resource officers for evening classes. The officers will be paid through the City, and may be subject to overtime rates. He explained that he has negotiated a rate to cover overtime costs and some associated payroll-related benefits. The agreement is retroactive to the first day of school, paying a rate of \$150 per day for 164 school

days. The schedule will be four days per week for five-hours each day for the amount of \$24,600.00, to expire June 30, 2018.

Chief Keith Glass explained it will only be a part-time job, due to the limited number of hours to be worked at the Foothills Charter School. It will be difficult to secure a qualified person to do the job at a part-time status. He explained this is a Pilot Program, and may change next year.

Council Member Larry Bradley questioned staffing for the position, and if it makes more sense having the students relate to a single SRO. He also discussed hiring for a fulltime position to work twenty hours at the school, and the other twenty someplace else.

Chief Glass answered that one SRO would be ideal, but it would be a challenge to find a person qualified that would be willing to only work twenty hours a week. The plan is to keep the number limited; there will be a rotation of four of the current officers working at the after-hours school. He stated the major commitment for staffing issues is uniform patrol and CID. The ideal situation would be a candidate with SRO experience that has retired, and is still physically able to perform the job. Chief Glass explained that it is currently a Pilot Project, and there will be challenges that will come with the project.

Council Member Nathan Little requested the Police Department to keep a handle on the cost of the project from the City's perspective, since it will be overtime.

City Administrator Propes explained that the average overtime rate of the officers and payroll taxes based on that amount were taken into consideration for the contract amount. The City should break even, since the agreement is with the Board of Education.

The committee recommends to Council approval of the intergovernmental agreement with Walton County Board of Education to provide school resource officers at the Foothills Charter School for the annual amount of \$24,600.00 to Council.

*Motion by Little, seconded by Malcom.  
Passed Unanimously.*


#### **6. Economic Development**

No Items Scheduled.

Lieutenant Brent Davis introduced Officer Shannon Haynes, a local resident of Monroe. Officer Haynes graduated from the police academy on September 22. He is currently in the field training program, and riding along with Lieutenant Davis.

#### **IV. ADJOURN**

*Motion by Richardson, seconded by Malcom.  
Passed Unanimously.*

  
MAYOR

  
CITY CLERK