

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

Staff Present: Danny Smith, Jeremiah Still, Keith Glass, David Jahns, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sadie Krawczyk, Chris Bailey, Beverly Harrison, Beth Thompson, Sharon Swanepoel, Cosby Woodruff, Carl Hofstadter

I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

II. DEPARTMENT REPORTS

1. January Monthly Reports

The Department heads presented the monthly reports.

III. COMMITTEE INFORMATION

1. Finance

No Items Scheduled.

2. Airport

a. December 13, 2017 Airport Commission Minutes

The minutes are for informational purposes only.

No Action.

b. Civil Air Patrol Lease Agreement

Mr. Chris Bailey presented the renewal request from the Civil Air Patrol allowing them to train and conduct their meetings at the Community Center Building. They moved from Loganville to Monroe in 2016. He explained the Civil Air Patrol to be a non-profit organization that puts cadets from local high schools through aviation training to encourage the aviation industry. The agreement would be for a period of one year, expiring on January 31, 2018.

The committee recommends renewal of the lease agreement with Civil Air Patrol to Council.

*Motion by Little, seconded by R. Bradley.
Passed Unanimously.*

3. Public Works

No Items Scheduled.

4. Utilities**a. Discussion – Alcovy River / Highway 138 Sewer Extension Project**

Mr. Carl Hofstadter, with Hofstadter & Associates, discussed the Alcovy River / Highway 138 Sewer Extension. He proposed running an eighteen inch gravity sewer line from the pump station installed by Reliant Homes to Highway 138. It will connect to a ten inch line which will go past Longhorn's to the pump station behind Tractor Supply and Great Oaks. This will open that area for future development. He explained the eighteen inch line will cost approximately \$2,035,000. This is only an estimated amount, because it has not been bid yet. There is approximately \$380,000 in rock costs. When the topographic map of the upper-ground is done, they will also drill down and do a topographic map of the rock. The rock profile will give a much better idea of how much the rock will cost, which could be anywhere between \$100,000 to \$600,000. Mr. Hofstadter explained that the invert on the Reliant pump station must be maintained, and the pipe has to get to a certain point underneath Highway 138 in order to go up the hill to serve Tractor Supply. The rock can't be avoided. The ten inch line will be a cost of \$651,000, which includes the bores to go underneath the highway. Therefore, the cost will be a grand total of between 2.5 and 3 million dollars.

City Administrator Logan Propes explained the project is not only for residential development, but also for future economic development activity. This project is key to moving forward.

Council Member Nathan Little questioned alternative routes.

Mr. Hofstadter answered that the alternative would require adding a pump station between the eighteen and ten inch lines, so this is the best route. He explained the eighteen inch line could be changed to a fifteen inch line, but that would limit the future growth in that area. The biggest cost is digging and blowing the rock, not the cost of the pipe.

Council Member Larry Bradley stated that using the eighteen inch pipe makes sense, in order to prepare for the future. He questioned the pros and cons of adding the additional pump station, whether it is not needed or if it is a cost factor.

Mr. Hofstadter explained a pump station would not be installed, because gravity will take it down to the Reliant pump station. Therefore, another pump station is not needed. He explained that electricity and additional maintenance would be required if another pump station were added. It is always better to have as few pump stations as possible.

City Attorney Paul Rosenthal clarified that easements would be required from the property owners along Highway 138, which would be Realto and Doctor Jao.

Mr. Propes explained this will be a large amount coming from the Utility Capital Funds, but there will be a major return on investments with the project. There are lots of growth potential on the Highway 138 corridor.

The committee recommends to Council approval of Hofstadter & Associates to bid the Alcovy River / Highway 138 sewer extension project.

*Motion by L. Bradley, seconded by Adcock.
Passed Unanimously.*

b. Approval – Out of State Training

Mr. Brian Thompson presented a request to send two meter specialists to Auburn, Alabama for the Southeastern Meter School & Conference from March 19-22, 2018. He explained that they perform the installation and testing for all the commercial meters. They will be training on AMI (Automated Meter Interaction), Smart Grid, meter programing, and attend a refresher course on safety. This will provide up-to-date training for these employees to accurately and safely perform their job, for a total amount of \$2,410.00.

The committee recommends to allow out-of-state travel for two employees to attend the Southeast Meter School & Conference in Auburn, Alabama, March 19-22, 2018 to Council.

*Motion by Adcock, seconded by L. Bradley.
Passed Unanimously.*

5. Public Safety**a. Approval – Police Vehicles Lease Purchase**

Chief Keith Glass explained the request to purchase nine new police vehicles at a total cost of \$62,225.88. They will be replacing some of their existing fleet of old, high-mileage vehicles along with replacing wrecked vehicles from the prior year, and adding vehicles for four new police officers who will be hired this year. He explained that the Police Department has \$43,350 allocated in the Capital Budget, \$18,481.33 which came from insurance settlements for wrecked vehicles, and the balance of \$394.55 will come from another budget line. Chief Glass explained for the 2019 budgeting they will be able to provide a ten-year plan. This program will provide more purchasing power, due to Enterprise buying more vehicles each year. He explained that the vehicles come already fully equipped and ready to go.

City Administrator Logan Propes stated this is the first time that the City has worked with Enterprise. It is a good program, which will allow more vehicles for the money. He explained the money will come from the budgeted principle and interest payments on leased purchases, insurance proceeds, and the differential amount of \$394.55 will come from other operating line items. He suggests giving the program a couple of years of trial to see the results. Mr. Propes explained that in 2019 a ten-year plan can be made for budgeting.

Council Member Nathan Little questioned the term of the lease, and the insurance settlement amount which will not be available for future purchases.

Mr. Propes explained that the lease was originally structured for a two year period, but based on the buy-back it could be three years. It is basically an adjusted lease program. He explained that for future purchases the allocation amount will have to be increased.

Council Member Larry Bradley questioned if changing the fleet over to all SUVs and trucks is the intent. He also questioned the need for two pickup trucks.

Chief Glass answered that for a patrol vehicle the Tahoe is more dependable and safer than the Interceptor, and there is always a need for a truck. Assistant Chief Watts will be using one of the trucks, and the other will be used by the employee that is in charge training for hauling the required equipment.

Mr. Propes clarified that the lease purchase will be for a four-year initial term.

The committee recommends to Council approval of the Enterprise Lease Purchase Agreement for the nine new police department vehicles for a total amount of \$62,225.88.

*Motion by R. Bradley, seconded by Malcom.
Passed Unanimously.*

6. Planning & Code

No Items Scheduled.

7. Economic Development

No Items Scheduled.

IV. ITEMS OF DISCUSSION

- 1. NextSite Retail Marketing Contract**
- 2. 2nd Reading – Alcoholic Beverage Ordinance Update**
- 3. 1st Reading – Driveway Ordinance Amendment**
- 4. Resolution – Open Records Officer**

There was a general discussion on the above items. There was no action taken.

V. ITEMS REQUIRING ACTION**1. Election of Vice-Mayor**

To elect Wayne Adcock as Vice-Mayor.

*Motion by Little, seconded by Malcom.
Passed Unanimously.*

2. Appointment – Council Representative DDA

Mayor Howard announced the 2018 Committee Appointments.

To appoint Ross Bradley as Council Representative to DDA.

*Motion by L. Bradley, seconded by Dickinson.
Passed Unanimously.*

3. MEAG Letter of Support

City Administrator Logan Propes explained that former Mayor Greg Thompson has been the City of Monroe's representative to MEAG for many years. He was re-elected for a second term on the Board of Directors in 2017, and was elected as the Chairman of the Board. Mr. Propes stated that Mr. Thompson's continued leadership in MEAG is a positive for the entire MEAG membership due to his knowledge and insight of current projects of magnitude that MEAG is in the midst of undertaking.

To approve the Letter of Support to the MEAG Board of Directors.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

VI. ADJOURN

*Motion by Malcom, seconded by R. Bradley.
Passed Unanimously.*



MAYOR

CITY CLERK