



CODE DEPARTMENT SCHEDULE OF FEES

Adopted: October 6, 1998
 Revised: November 28, 2017
 Revised: November 9, 2021
 Revised: January 14, 2025

Established fees in connection with the construction codes, ordinances, and regulations enforced by the Code Enforcement Department of the City of Monroe, Georgia.

BUILDING PERMIT FEES

Valuation of Construction shall be determined by multiplying the square footage of the proposed structure by the appropriate value from the ICC table titled "BUILDING VALUATION DATA" dated (latest issue). This valuation is for permit purposes only and in all cases the "average" value in the table shall be used. All others as determined by the Director of Code Enforcement.

Permit, Review, or Request	Fee
1. Total Valuation	
\$0.00 to \$3000.00	\$25
\$3000.01 to \$50,000.00	\$25.00 for the first \$3000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,000.01 to \$100,000.00	\$260.00 for the first \$50,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,000.01 to \$500,000.00	\$460.00 for the first \$100,000.00 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,000 and up	\$1660.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof.
Deck	ICC Valuation Table
Temporary Certificate of Occupancy	\$50
Certificate of Occupancy	\$75
Renewal fee for expired building permit shall be a percentage of the original permit cost	10%
New Residential Garbage Fee	\$65
New Commercial Garbage Fee	\$425
2. Plan Review Fees	
Building Plans — When a plan is required the plans review fee shall be One-Half (1/2) the building permit fee and shall be paid when plans are submitted. This fee is separate from the permit fees.	50% of Building Permit
3. Re-Inspection	
Re-Inspections	\$20
4. Temporary Structures	
Temporary Structures – Tents and similar structures may be authorized for temporary use not to exceed thirty (30) days, for special purposes related to the principal use of the main building or lot. No more than twelve (12) temporary permits for such structures during a calendar year for any lot, unless authorization is granted by the City council to allow additional permit(s).	\$30

Special Event Facilities tents or temporary structures. One permit allowed per year. Permit expires on 12/31 of the year purchased.	\$100.00 per year \$50.00 after July 1
5. Manufactured Home Permit	
Manufactured Home Location Permit	\$50
Manufactured Home Inspection	\$150.00 plus \$.30 per mile
6. Moving Permit	
Relocation of any structure, except Manufactured Home *Mover shall provide insurance certificate to the Code Department	\$200
Relocation of Historic Structure	\$200
7. Demolition Permit	
One or Two Family Residential	\$150
All Other Structures (Commercial)	\$150
Historic Residential Demolition	\$100
Historic Commercial Demolition	\$200
8. Land Disturbance Permit	
Land Disturbance Permit—Development, Grading, & ESCP	\$100 per acre
Land Disturbance Permit for single residential lots (includes Excavation & Grading and Soil Erosion & Sediment Control)	\$200
Site Development Plans (Development/Non-Subdivision) & Subdivision Construction Plans 1-3 acres STORMWATER REVIEW ONLY	\$650
Site Development Plans (Development/Non-Subdivision) & Subdivision Construction Plans over 3 acres STORMWATER REVIEW ONLY	\$650 plus \$15 per acre
Site Development Plans (Development/Non-Subdivision) & Subdivision Construction Plans 1-3 acres COMPREHENSIVE CIVIL PLAN REVIEW (NO UTILITIES)	\$1100
Site Development Plans (Development/Non-Subdivision) & Subdivision Construction Plans over 3 acres COMPREHENSIVE CIVIL PLAN REVIEW (NO UTILITIES)	\$1100 plus \$40/acre
Shipping Fee	\$50
9. Penalties	
The penalty for starting work before obtaining the necessary permits shall be double fees. The paying of this penalty shall in no way relieve any person from complying with the requirements of the codes and ordinances.	Double Permit Fee
10. Swimming Pools	
Residential Swimming Pool	\$100
Commercial Swimming Pool	\$200
11. Amusement Devices	
Each device (not in a carnival or fair)	\$10
Each carnival or fair	\$50
12. Planning & Zoning	
Rezone to R-1 / R-1A	\$300
Rezone to R-2	\$400
Rezone to P / B-1 / B-2 / B-3 / M-1	\$500
Rezone to Planned District	\$600
Conditional Uses	\$300

Special Exception or Hardship Variance	\$250
Administrative Special Exception Variance	\$100
Regulating Plan Amendment	\$500
Annexation or De-Annexation	\$250
Minor Subdivision Plat Review	\$50
Preliminary Plat Review	\$30/Lot \$150 Minimum
Final Plat Review	\$5/Lot \$150 Minimum
Zoning Verification Letter	\$50
Signs	\$100 per Sign
Planning Commission Certificates of Appropriateness	\$100
Zoning Ordinance or Development Regulation Amendment Requests	\$500
13. Board of Adjustment & Appeals	
Board of Adjustment & Appeal Requests	\$250
14. Historic Preservation	
HPC Certificates of Appropriateness	\$100
Demolition/Relocation Requests	\$50
15. Peddlers Permits	
Application Fee	\$15
16. Electrical Permits	
All Permits	Change to flat fee of \$75 for up to 400 amps; above 400 amps is \$100 + .20 per amp over 400
Alarm System	\$10
Cable/Internet	\$10
Telephone System	\$10
Repairs	\$25
17. Plumbing Permits	
All Permits	\$50 plus \$4.50/fixture
Each Water Heater	\$15
Each Irrigation or Other Water Connection	\$25
Repairs	\$25
Each Medical Gas System	\$30
18. Gas Permits	
One and Two Family Residential	\$50 flat fee
All Other Permits Commercial	\$70 flat fee
Repairs	\$25
19. HVAC Mechanical Permits	
One and Two Family Residential	\$50 per unit
Repairs	\$25
Commercial	\$50 plus \$6.50 per 1000 sq. ft.
Each Grease Hood System	\$50
Each Refrigeration System	\$30
Each Boiler	\$30
20. Street Cut Permits	
Street Cut Permits	\$50
21. Renewal Fees	

Renewal fees required after permit has been renewed once for six months. Any renewals after this shall be at 10%.	10% of original fee
22. Personal Transportation Vehicle Permit	
Personal Transportation Vehicle Permit	\$15
23. Fire Marshal Fees	
Plan review construction 5,000 sq. ft. or less	\$100
Plan review construction 5,000 – 10,000 sq. ft.	\$175
Plan review construction over 10,000 sq. ft.	\$0.03/sq. ft.
Plan review Sprinkler/Fire Suppression/Hood Extinguishing System	\$100
Plan review Fire Alarm	\$50
New Construction Inspection 80%, 100%	No Charge
New Construction Inspection follow up	\$50
New Construction Inspection second follow up & each subsequent follow up	\$100
Existing Construction Annual*	\$50
Existing Construction Annual* First & Second follow up	No Charge
Existing Construction Annual* Third & each subsequent follow	\$100
Firework Retail Stand Initial Inspection	No Charge
Firework Retail Stand Follow up & each subsequent Inspections	\$50
Carnival Initial Inspection	No Charge
Carnival Follow up inspection	\$50
Carnival second follow up & each subsequent inspection	\$100
Personal Care Home Initial/Annual	\$50
Personal Care Home First & Second follow up	No Charge
Personal Care Home Third & each subsequent follow ups	\$100
Commercial Burning Permit	\$250 per 30 days
Firework Retail Stand Annual Permit	\$500
Tent Permit	\$50 per 30 days
False Fire Alarm Initial & Second**	No Charge
False Fire Alarm Third	\$50
False Fire Alarm Fourth	\$100
False Fire Alarm Fifth	\$200
Fire Alarm Inspection due to non-compliance for false alarms	\$50
Fire Alarm Inspection due to non-compliance for false alarms—follow up & each subsequent inspection	\$100
Blocking Fire Department Access & Appliances—fire lanes, facility entrances, FDC connections, & fire hydrants	\$50
Blocking of Emergency Means of Egress	\$50

*Charges will also apply to New Tenant Inspection when required for a business license.

**False fire alarm fees are per 45 days of initial incident. If a sixth false alarm happens within 45 days the business license will be suspended and a full fire alarm test inspection will be required. The property owner will be required to hire a Fire Protection Company to perform a full test of the alarm system with the Fire Marshal or Designee present to witness the test. The business license will remain suspended until the occupancy has a passing fire alarm inspection report from the Fire Marshal's Offices.