



CODE DEPARTMENT RESIDENTIAL BUILDING PERMIT APPLICATION

Phone: 770-207-4674 Email: permits@monroega.gov

OFFICE PERMITTING HOURS: 8:00 a.m. – 4:00 p.m.

Date: _____ Project Name & Lot #: _____

Construction Address: _____

Property Owner: _____ Current Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

General Contractor Name: _____ 24 Hour Contact: _____

Contractor Address: _____

City: _____ State: _____ Zip Code: _____

Phone - Office: _____ Cell: _____

Email: _____

Square Footage

Total: _____
1st: _____
2nd: _____
Bonus Room: _____
Garage: _____
Basement: Heated _____ Unheated _____
Bonus Room: Heated _____ Unheated _____
Accessory Bldg: Heated _____ Unheated _____
Total Heated Sq. Ft. _____

Height

of Stories: _____
(Check Zoning Ordinance for Max Heights)
Building Height: _____
of Elevators: _____

Layout

of Bedrooms: _____
of Bathrooms: _____
of Other Rooms: _____
of Parking Spaces: _____
of Fireplaces: _____

Garage Sq. ft.: _____

Valuation: \$ _____

Basement Type: Block Poured Basement Height: _____
Foundation Type: Slab Crawl Space Fireplace: Pre-Fab Masonry
Roof Truss Floor Truss Stick Frame
Electric Co.: _____ Gas Co.: _____ Water Co.: _____

NOTE: SIDEWALKS are required along street frontage.

APPLICANT, PLEASE READ AND SIGN THE FOLLOWING:

As the contractor, builder or authorized agent, I hereby apply for a permit to erect/alter and use the structure as described herein and/or shown on accompanying plans and specifications. If a plot plan is required said structure is to be located as shown on the plot plan. If the permit is granted, I shall construct it according to the laws of City of Monroe. I also understand that the structure authorized by the permit shall not be occupied or used until all inspections have been made and the Certificate of Occupancy/Completion has been approved by the Code Department. Applicant must hold a valid business license and contractor's license for the type of construction to be permitted, if applicable. Permit is void if work does not begin within 6 months of issuance. If project is not finished within one year of issuance, please contact the Code Office to renew permit.

I hereby certify that the above information is true and correct and I understand that before any inspections are made that erosion control measures shall be installed and properly maintained daily.

Signature of Applicant Print Name Date

215 N Broad Street • PO Box 725 • Monroe GA 30655
770-207-4674 • permits@monroega.gov